



Escambia County Public Schools

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Escambia County School District MENTOR

To schedule a fingerprinting appointment, please follow these simple instructions:

1. Visit <https://www.fieldprintflorida.com>
 2. Select “Schedule an Appointment”
 3. Enter an email address under “New Users/Sign Up” and click the “Sign Up” button. Follow the instructions for creating a Password and Security Question and then click “Sign Up and Continue”.
 4. Enter the Fieldprint Code: **FPECSDMENTOR**
 5. Enter the contact and demographic information required and schedule a fingerprint appointment at the location of your choosing.
 6. At the end of the process, print the Confirmation Page. Take the Confirmation Page with you to your fingerprint appointment, along with two forms of identification.
 7. If you have any questions or problems, you may contact our customer service team at 877-614-4364 or customerservice@fieldprint.com.
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- ✓ **Your badge will be sent to the Community Involvement Office to be processed.**
 - ✓ **Your badge will be sent to the school where you are assigned.**
 - ✓ **The school’s Mentor Coordinator will contact you and schedule when you are to begin mentoring your student.**
 - ✓ **Your badge is property of the school district, but you should remain possession of it as long as you are an active mentor at the school where you are assigned.**